

My Team Plan

Using the space below list yourself followed by the people you work with: direct reports, team members, and other stakeholders. Use the next group of lines to fill in your peers. Lastly, add your manager. Fill out the columns to the right for each person you've added.

	Race/Ethnicity	Gender	Sexual Orientation	Generation	Slated for Develop/Promotion	Strategic Business Projects	Vocal During Meetings	Opinions for Decision Making	Attended College	Included	Strengths
Yourself											
Your Team Members and Stakeholders											
Your Peers											
Your Manager											



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Response Key: Add NS to any column if you are not sure or can't say

Race/Ethnicity: Write in your best guess at the Race or Ethnicity of the person

Gender: M (Male); F (Female); T (Transgender)

Sexual Orientation: L (Lesbian); G (Gay); B (Bi-sexual); T (Transgender); H (Heterosexual); NA (Not Sure or Can't Say)

Generation: M (Millennial – born 1984 – 2004); X (Gen-Xer – born 1964 – 1984); B (Baby-Boomer – born 1945 – 1964)

Slated for Development/Promotion: Y (Yes); N (No)

Strategic Business Projects: Y (Yes, currently on project); N (No, not on project); S (Will be on upcoming project)

Vocal During Meetings: Y (Yes, talks and contributes); N (No, does not contribute)

Opinions for Decision Making: Y (Yes, is often consulted); N (No, is rarely consulted); S (Sometimes consulted)

Attended College: Y (Yes, attended some college); N (No, never attended college)

Included: Y (Yes, I include this person); N (No, I do not include this person); S (Sometimes I include this person)

Strengths: C (Creative); A (Analytical); R (Relational); E (Execution)